

Guildhall Gainsborough
Lincolnshire DN21 2NA
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AGENDA

This meeting will be webcast live and the video archive published on our website

Overview and Scrutiny Committee
Tuesday, 30th June, 2026 at 6.30 pm
Council Chamber - The Guildhall

Members: Councillor Jeanette McGhee (Chairman)
Councillor Roger Patterson (Vice-Chairman)
Councillor David Dobbie
Councillor Jacob Flear
Councillor Lynda Mullally
Councillor Maureen Palmer
Councillor Roger Pilgrim
Councillor Mrs Lesley Rollings
Councillor Mrs Mandy Snee

1. Apologies for Absence

2. Minutes of the previous meeting (PAGES 3 - 7)

Meeting of the Overview and Scrutiny Committee held on Tuesday, 14 April 2026, previously circulated.

3. Members' Declarations of Interest

Members may make any declarations of interest at this point and may also make them at any point during the meeting.

4. Matters Arising Schedule

There are no matters arising to note.

5. Public Reports

- i) Overview & Scrutiny Committee - Operating Methodology (PAGES 8 - 25)

Agendas, Reports and Minutes will be provided upon request in the following formats:

Large Clear Print: Braille: Audio: Native Language

6. General Work Items

- i) Forward Plan (PAGES 26 - 40)
- ii) Committee Workplan (PAGE 41)

Paul Burkinshaw
Head of Paid Service
The Guildhall
Gainsborough

Monday, 22 June 2026

WEST LINDSEY DISTRICT COUNCIL

MINUTES of the Meeting of the Overview and Scrutiny Committee held in the Council Chamber - The Guildhall on 14 April 2026 commencing at 6.30 pm.

Present:	Councillor Jeanette McGhee (Chairman) Councillor Stephen Bunney Councillor David Dobbie Councillor Jacob Flear Councillor Mrs Lesley Rollings Councillor Peter Morris Councillor Lynda Mullally Councillor Maureen Palmer Councillor Roger Pilgrim Councillor Moira Westley
In Attendance:	
Lisa Langdon	Assistant Director People and Democratic (Monitoring Officer)
Cara Markham	Commercial, Cultural and Leisure Development Manager
Ele Snow	Senior Democratic and Civic Officer
Molly Spencer	Democratic & Civic Officer
Martin Miles	Regional Contract Manager – Everyone Active
Peter Smith	Area Contract Manager – Everyone Active
Charlotte Clarke	Activity and Wellbeing Manager – Everyone Active
Apologies:	Councillor Roger Patterson Councillor Paul Howitt-Cowan Councillor Mrs Mandy Snee
Membership:	Councillor Lesley Rollings was appointed substitute for Councillor Paul Howitt-Cowan Councillor Moira Westley was appointed substitute for Councillor Mandy Snee

48 MEETING OPEN AND ADJOURNMENT

The Chairman opened the meeting and explained that a short adjournment would be necessary due to technical issues within the Council Chamber.

NOTE: The meeting was adjourned at 6:35pm and reopened at 6:45pm.

Upon reopening the meeting, the Chairman advised that, due to continuing technical issues within the Council Chamber which could not be resolved, a further short adjournment would be required to allow the meeting to relocate to an alternative room.

NOTE: The meeting was adjourned at 6:45pm and reopened at 6:55pm.

49 MINUTES OF THE PREVIOUS MEETING

With no comments or questions, it was

RESOLVED that the minutes of the Overview & Scrutiny Committee meeting held on Tuesday, 24 February 2026 be confirmed and signed as a correct record.

50 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest made.

51 MATTERS ARISING SCHEDULE

There were no matters arising to note.

52 PRESENTATION ITEM: EVERYONE ACTIVE

The Committee received a presentation from Peter Smith, Area Contract Manager, Martin Miles, Regional Contract Manager, and Charlotte Clarke, Activity and Wellbeing Manager all from Everyone Active. It was noted that it had been approximately eighteen months since Members of the Committee had last received an update.

It was reported that overall participation during 2025 to 2026 had decreased by 0.4%, largely due to the timing of the Easter period and changes to Christmas dates when compared with previous years. Attendance levels were otherwise reported as stable. Monitoring of attendance data for exercise classes was undertaken weekly. It was confirmed that detailed reports were available, although these were not presented in full due to their scale.

The Chairman expressed disappointment that specifically requested information relating to virtual and instructor led classes had not been provided. In response, it was explained that instructor led classes were scheduled predominantly at peak times, while virtual classes offered greater flexibility due to lower associated costs. The Committee was offered a follow up session at the leisure centres to review detailed data, including centre specific comparisons.

Swimming lessons were reported as performing positively. Cleaning arrangements were outlined, including investment in improved air flow systems and the appointment of dedicated external cleaners for wet areas. An improvement in customer feedback over the last eighteen months was noted. Maintenance arrangements were reported to have improved, supported by the use of local contractors and a clearer maintenance planning process. It was suggested that elements of the monthly report could be incorporated into the annual reporting provided to Members of the Committee.

Colleague resourcing was updated, with Market Rasen Leisure Centre now fully staffed following restructuring. West Lindsey Leisure Centre was reported as having a full management structure in place, with recruitment underway for a Gym Manager.

Contractual reporting arrangements were reiterated, and the business planning framework was outlined, including forward planning and organisational values, with wellbeing identified as a core priority.

A positive financial position for the previous financial year was reported, including increased income and continued commitment to the contract, which ran until 2033 with an option to extend. No immediate risks were identified from neighbouring contracts.

Website and digital issues were acknowledged, particularly in relation to junior memberships and application functionality. It was confirmed that these issues were not specific to West Lindsey and that recent updates had been implemented to address known problems.

Issues relating to long term and seasonal bookings were discussed. It was confirmed that seasonal bookings were prioritised, and an offer was made to meet affected users to address concerns.

Health and wellbeing programmes were outlined, including updated GP referral arrangements offering multiple pathways and structured support. Holiday Activities and Food provision was discussed, with concern raised regarding limited provision in Market Rasen. It was noted that further discussion with officers would be required.

The Chairman passed thanks for the presentation and opened the floor to Members of the Committee.

Members of the Committee discussed the implementation of the leisure and wellbeing approach across the district, with particular reference to participation by young people, access to services and the balance between health and sporting provision.

Concerns were raised regarding junior gym provision, including attendance patterns at Market Rasen Leisure Centre and the reasons for a lack of sessions on certain weekdays. Members also commented on the availability and promotion of discounted family offers during school holiday periods, noting difficulty in identifying where such offers had been advertised. It was suggested that promotional activity could be strengthened through Council communication channels, including newsletters, and that improved coordination with communications officers would be beneficial.

The Committee discussed the role of staff and customer experience, noting that while staffing was identified as a key organisational asset, service delivery and customer satisfaction were also regarded as fundamental. Members considered the recently launched

business and wellbeing plans and acknowledged that their impact would need to be reviewed over time.

Positive feedback was given in relation to swimming lessons, with Members noting strong occupancy levels, retention rates and a loyal customer base. It was suggested that greater use could be made of direct communication with regular users to promote entitlements and reward loyalty. Members also expressed interest in expanded charity and community fundraising activity and reiterated concerns regarding ongoing publicity challenges.

The availability and future expansion of apprenticeship opportunities were discussed. Members welcomed the current provision and supported careful expansion, while recognising the need to balance training capacity with operational requirements.

Members discussed the changing focus of leisure centres from traditional sports provision to a broader health and wellbeing offer. It was suggested that future reports could provide clearer information on which sports were currently being delivered at each centre and what support was being provided to sustain and grow both established and emerging clubs. The impact of national trends, funding changes and market competition was also considered.

Virtual and instructor led classes were debated in detail. Members expressed concern that virtual classes could limit access to in-person instruction, particularly for users with health needs who valued professional supervision and personal interaction. Issues of safety, confidence and loyalty to instructors were highlighted, alongside changing working patterns. Members requested clearer, class by class information to support future scrutiny.

Questions were raised regarding free memberships for eligible children and young people, including levels of uptake. Further discussion took place on the overall direction of leisure provision, with Members acknowledging benefits of a stronger health focus while also expressing concern about maintaining sufficient sporting opportunities within the district.

It was suggested that future consideration be given to separate reporting for West Lindsey Leisure Centre and Market Rasen Leisure Centre to reflect differing patterns of use and local needs. It was agreed that these matters would be more appropriately explored through the Leisure, Culture, Events and Tourism Committee, with further work to be progressed.

NOTE: Councillor Dobbie exited the meeting at 8.10pm and entered at 8.12pm.

53 DRAFT OVERVIEW & SCRUTINY ANNUAL REPORT 2025/26 AND REVIEW OF OPERATING METHODOLOGY

The Senior Democratic and Civic Officer introduced the report, advising that the Committee was asked to consider and comment on the content of the draft annual report and the review of Operating Methodology, with any comments on the latter to be fed into the Constitution Review.

Members considered the report and Operating Methodology. No objections were raised, and comments made during the discussion were noted for further consideration.

Upon being proposed, seconded and voted upon, it was

RESOLVED that

- a) the Committee's comments on the draft annual report and the Operating Methodology be noted, with comments on the Operating Methodology to be shared through the Constitution Review.
- b) the submission of the annual report to Annual Council be supported.
- c) comments made during the course of debate be further considered by the Monitoring Officer and the Chairman of the Committee prior to the finalised report being submitted to Annual Council in May 2026.

54 FORWARD PLAN

With no comments or questions the Forward Plan was **DULY NOTED**.

55 COMMITTEE WORKPLAN

The Democratic Services Officer advised that there were currently no further scheduled Committee meetings, as this was the final meeting of the Civic Year and the Committee cycle for the forthcoming year had not yet been confirmed.

A Member of the Committee commented they wished to see "Future for You" come back to present in the next Civic Year.

With no further comments or questions the Committee Workplan was **DULY NOTED**.

The meeting concluded at 8.15 pm.

Chairman

Agenda Item 5a



**Overview and Scrutiny
Committee**

Tuesday, 30 June 2026

Subject: Overview & Scrutiny Committee - Operating Methodology

Report by:

Assistant Chief Executive - Governance
(Monitoring Officer)

Contact Officer:

Molly Spencer – Democratic and Civic Officer
Molly.Spencer@west-lindsey.gov.uk

Executive Summary:

This report presents the Overview and Scrutiny Committee Operating Methodology for the 2026 to 2027 civic year. The methodology sets out how the Committee will fulfil its scrutiny functions, including performance management, pre decision scrutiny and project work. The Committee is required to review and approve its methodology on an annual basis in line with the Constitution.

Appendices to Report

- Appendix 1 – Overview and Scrutiny Operating Methodology
- Appendix 2 – Part IV of the Constitution
- Appendix 3 – Overview and Scrutiny Procedure Rules

RECOMMENDATION(S):

(a) That Members of the Committee approve the Operating Methodology for implementation throughout the 2026/27 Civic Year

- 1.1 The Operating Methodology for the Overview and Scrutiny Committee sets out the criteria for fulfilling the main functions of the Committee. The methodology was introduced in 2014, with an updated version reviewed and agreed by the Committee in 2019. It is reviewed annually with any amendments considered in line with each annual review of the Constitution.
- 1.2 This approach has worked well and allowed the Committee to structure the work streams, according to the criteria in the methodology, throughout each year.
- 1.3 The Operating Methodology as approved by the Committee in June 2025 is attached for review at Appendix 1.

2 Committee Functions and Fulfilling the Scrutiny Role

- 2.1 The functions of the Overview and Scrutiny Committee are detailed in Part IV of the Constitution, attached as Appendix 2.
- 2.2 The Overview and Scrutiny Procedure Rules are given in Part V of the Constitution (attached as Appendix 3) and detail how the Committee should exercise its rights under the traditional call-in process.
- 2.3 These functions and procedure rules are considered annually as a part of the Constitution Review presented for approval at Annual Council.
- 2.4 Any amendments are then factored into the review and the Operating Methodology.

3 Review of Existing Operating Methodology

- 3.1 The current version of the Operating Methodology has been in place since June 2025 and was considered by the Committee at their meeting in April 2026 as a part of the Overview and Scrutiny Annual Report.
- 3.2 Following that review, and the annual review of the Constitution, there were no suggested amendments. In light of the amended Committee structure, whereby the Council now has three policy Committees, Section 3 of the Operating Methodology has been updated to reflect this. This was completed as housekeeping amendments under delegated authority as approved by Full Council in April 2026.
- 3.3 Once approved, the Operating Methodology will be used as a reference point when considering items for the Committee's work plan for the coming civic year.

4 Conclusion and Recommendations

4.1 Members are asked to approve the Operating Methodology for 2026/27.

5 Alternative Options

	Option	Rational for not recommending
1	To not approve the Operating Methodology	This would not meet the requirement set out in the Constitution for the Overview and Scrutiny Committee to review and approve its Operating Methodology on an annual basis and would leave the Committee without an agreed framework for delivering its scrutiny function.
2	To amend the Operating Methodology	Whilst amendments could be made, no issues have been identified through the annual review process which would require changes at this time.

ASSOCIATED IMPLICATIONS

Legal: The Constitution of the Council requires that the Overview and Scrutiny Committee undertakes a review of its Operating Methodology on an annual basis (Part IV – Responsibility for Functions).

Financial: There are no financial implications arising from this report.

Staffing: The Overview and Scrutiny Committee is supported by existing resources within the Democratic Services team. There are no additional staffing implications arising from this report.

LGR implications: There are no Local Government Reorganisation implications arising from this report.

Equality and Diversity including Human Rights: The work of the Overview and Scrutiny Committee seeks to benefit all those residing, working or visiting in West Lindsey. Where additional needs are identified, for example access to public meetings, these are addressed as required.

Data Protection Implications: There are no direct data protection implications arising from this report. Where discussions involve the likely disclosure of personal or sensitive information, the Committee will consider the exclusion of the public and press as appropriate.

Climate Related Risks and Opportunities: Whilst there are no direct climate related risks arising from this report, opportunities should be considered where possible. This may include consideration of the number of meetings held, the need for travel, and ensuring meetings are necessary and efficient.

Section 17 Crime and Disorder Considerations: There are no direct crime and disorder implications arising from this report. The Committee does, however, receive periodic reports in accordance with its statutory duties.

Health Implications: There are no direct health implications arising from this report. The work of the Committee supports the Council's wider objectives in improving health and wellbeing across the district.

Risk Assessment: There are no risks associated with this report.

Title and Location of any Background Papers used in the preparation of this report: N/A

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

x

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

x

Overview and Scrutiny Operating Methodology

Functions covered within this document:

1. Performance management (for service areas presenting performance figures below target)
2. Pre-decision scrutiny (also known as pre-scrutiny and identified from the Forward Plan)
3. Ongoing project work (for example as requested or identified by a policy committee or Council)

1. Performance Management

The Committee can request a Service Performance Review (to identify reasons for off-track performance and ways to improve) when:

- The performance has been off track for at least two consecutive reporting periods
- Recommendations from the relevant committee have been implemented and allowed time to have an impact
- At least four committee Members wish to request the review

The following restrictions apply:

- A maximum of four such reviews can be requested in any municipal year
- Any service area subject to such a review is excluded from re-examination under any process for the subsequent six month period (ie, further two reporting periods)

Process for a Service Performance Review:

- The request is to be made in writing, signed by at least four committee Members, set out the reasons for the request and be submitted to the O&S Clerk at least 21 days prior to the next committee meeting.
- The request will be considered at the next meeting and, if agreed, terms of reference for the review group should be set.
- Alternatively, where a request for a Service Performance Review is identified during a Committee meeting, and is supported by at least four Members of Committee, this will replace the request in writing.
- The Chairman (or representative) of the relevant policy committee is to be invited to the meeting where the scope of the review is considered.
- The findings of the review will be heard by the O&S Committee and presented to the relevant policy committee, where the Chairman (or representative) of O&S shall also attend.
- If the policy committee does not wish to accept the recommendations of the review group, the decision shall be referred to Council.

2. Pre-Decision Scrutiny

The Committee can identify items for pre-decision scrutiny (also known as pre-scrutiny) from those detailed on the Forward Plan. These could be items which are politically sensitive or of high public interest and where the Committee considers it would be of benefit to scrutinise the proposed decisions in advance.

These items can be selected from the Forward Plan during meetings of the Committee by a proposer, seconder and majority vote.

The following restrictions apply:

- A maximum of four 'pre-scrutiny' items can be identified per municipal year.
- The Committee cannot dictate the timeline or prevent the decision being submitted to the relevant policy committee within the pre-agreed timescales.
- Any decision considered under pre-scrutiny cannot then be called-in under the traditional process.
- Any item considered under pre-scrutiny is excluded from re-examination under any process for the subsequent six month period.
- NB: The policy committee is not strictly bound by recommendations from O&S however it is expected that they should be given due consideration.

Process for Pre-Decision Scrutiny:

- The O&S Committee will receive the exact report due to be presented at the policy committee, at least 1 cycle prior to the policy meeting.
- The O&S Committee will make recommendations to the policy committee where it feels there are areas to be further addressed in order to support the proposed decision.
- The Officer responsible for the report will work with the Chairman / representatives of O&S to revise the report accordingly (when necessary).
- The amended report, along with the minute from the O&S meeting and the original report, will be submitted to the policy committee within the original timescale.

3. Ongoing Project Work

The O&S Committee can be requested by any of the policy committees, or Council, to conduct reviews of policy, services or any aspect of a service as identified by the relevant committee.

Any such request will be made to the Chairman of the O&S Committee from the Chairman (or representative) of the requesting committee / Council. The purpose, scope and terms of reference for the review will be agreed by the requesting committee and shared with the Chairman of O&S at the time of the request.

Such reviews will form part of the work plan for the O&S Committee, report timescales will be set out in the Forward Plan and recommendations will be agreed and shared with the referring committee.

Where the Committee chooses to conduct a review of policy or services that has not been referred by a policy committee, or does not fall under items 1 or 2 as detailed above, such reviews are limited to one review per civic year.

Updated Versions / Amendments to Operating Methodology*:

June 2019

May 2022

June 2023

*the Operating Methodology is reviewed annually by the Committee, however the above dates refer to amendments made.

Overview and Scrutiny Committee

1. To exercise the Council's responsibilities for overview and scrutiny and agree each year an operating methodology;
2. To conduct reviews of policy, services or aspects of service that have either been referred by a policy committee or the council, or have been chosen by the committee* according to the agreed criteria for selecting such reviews
3. To approve and keep under review an annual overview and scrutiny work programme, including the work programme of any scrutiny panels established in accordance with the Overview and Scrutiny Committee work programme;
4. To approve the scope, timetable and method for each review by a scrutiny panel to put in place and ensure that such reviews are monitored and managed efficiently and in accordance with the Overview and Scrutiny Procedure Rules;
5. To make reports and recommendations to the Council, a policy committee or any other Council committee arising from the exercise of these terms of reference;
6. To consider the Forward Plan and comment as appropriate to the relevant Committee on proposed decisions which relate to services within their remit (before they are taken by the appropriate policy committee);
7. To exercise the powers of call in and scrutiny in relation to policy committee decisions made but not implemented, as set out in section 21(3) of the Local Government Act 2000 and challenge such decisions in accordance with the procedure set out in the Overview and Scrutiny Procedure Rules in Part V of this Constitution;
8. To take an overview of the policies, forward plans of related authorities, of all public bodies and agencies as they affect the council's area or its inhabitants; and acting as the 'horizon scanning' Committee for the Council, bringing matters which will have effect to the attention of the relevant Policy Committee at the earliest opportunity so they can be considered as part of Policy Development;
9. To maintain under review the arrangements for the performance monitoring of Council services and to receive and consider any improvement plans arising from undertaking this function;

10. To discharge the statutory functions arising under section 19 of the Police and Justice Act 2006 relating to issues of crime and disorder and to develop and implement such procedures, protocols and criteria as deemed by the Committee to be appropriate.
11. This Committee has an operating methodology which is agreed annually at its first full meeting.

Overview and Scrutiny Procedure Rules

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Overview and Scrutiny Procedure Rules

1. Number and Arrangements for Overview and Scrutiny Committee

1.1 The Council will have one Overview and Scrutiny Committee.

‘Overview and Scrutiny Committee’

It will perform all overview and scrutiny functions on behalf of the Council and will be politically balanced.

1.2 The terms of reference of the Overview and Scrutiny Committee will be as detailed in Article 7 and Part IV of the Constitution.

2. Seats on Overview and Scrutiny Committee

2.1 All Councillors, with the exception of the Chairman, Leader of the Council, Deputy Leader of the Council, and Leader of the Opposition, may be members of the Overview and Scrutiny Committee. However, no member may be involved in scrutinising a decision in which he/she has been directly involved.

2.2 A member must if he/she is involved in the consideration of a matter at a meeting of the Overview and Scrutiny Committee of the Authority or a sub-committee of that Committee, regard himself/herself as having a personal and a prejudicial interest if that consideration relates to a decision made, or action taken, by another of the Council's –

- committees or sub-committees; or
- joint committees or joint sub-committees.

of which he/she may also be a member and took part in that decision making.

2.3 Sub-paragraph (2.2) above shall not apply if that member attends that meeting for the purpose of answering questions or otherwise giving evidence relating to that decision or action.

3. Co-optees

3.1 The Overview and Scrutiny Committee shall be entitled to appoint a number of people as non-voting co-optees.

4. Meetings of the Overview and Scrutiny Committee

4.1 Special meetings may be called from time to time as and when appropriate.

4.2 An Overview and Scrutiny Committee meeting may be called by the Chairman of the Committee, by a simple majority of members of the Committee or by the Proper Officer if he/she considers it necessary or appropriate.

5. Quorum

5.1 The quorum for the Overview and Scrutiny Committee shall be one quarter of the whole numbers of members provided that in no case shall the quorum of the committee be less than four voting members.

6. Work Programme

6.1 The Overview and Scrutiny Committee will be responsible for reporting annually to the Council on both its proposed work plan and its work in the preceding year and, in doing so, shall take into account wishes of members on the Committee who are not members of the largest political group on the Council.

7. Agenda Items

7.1 Any member of the Overview and Scrutiny Committee shall be entitled to give notice to the Proper Officer that he/she wishes an item relevant to the functions of the Committee to be included on the agenda for the next available meeting of the Committee. On receipt of such a request, the Proper Officer will ensure that it is included on the next available agenda.

7.2 The Overview and Scrutiny Committee shall also respond, as soon as its work programme permits, to requests from the Council and policy committees to review particular areas of council activity. Where it does so, the Overview and Scrutiny Committee shall report their findings and any recommendations back to the relevant policy committee and/or Council. The Council and/or the relevant policy committee shall consider the report of the Overview and Scrutiny Committee at the next available meeting.

7.3 There will be a standing item on the agenda of all ordinary meetings of the Overview and Scrutiny Committee which will allow for consideration to be given to the work programme.

8. Policy Review and Development

8.1 The role of the Overview and Scrutiny Committee in relation to the development of the Council's budget and policy framework is set out in detail in the Budgetary and Policy Framework Procedure Rules in Part V of this Constitution.

8.2 In relation to the development of the Council's approach to other matters not forming part of its policy and budgetary framework, the Overview and Scrutiny Committee may make proposals to policy committees for developments in so far as they relate to matters within its terms of reference.

8.3 The Overview and Scrutiny Committee may hold inquiries and investigate the available options for future direction in policy development and may appoint advisers and assessors to assist in this process. It may go on site visits, conduct public surveys, hold public meetings, commission research and do all other things that it reasonably considers necessary to inform its deliberations. It may ask witnesses to attend to address it on any matter under consideration and may pay to any advisers, assessors and witnesses a reasonable fee and expenses for doing so.

9. Reports from the Overview and Scrutiny Committee

9.1 Once it has formed recommendations on proposals for development, the Overview and Scrutiny Committee will prepare formal reports and submit them to the Proper Officer for consideration by the relevant policy committee (if the proposals are consistent with the existing budgetary and policy framework), or to the Council as appropriate (e.g. if the recommendation would require a departure from, or a change to, the agreed budgetary and policy framework).

9.2 If the Overview and Scrutiny Committee cannot agree on one single final report to the Council or the relevant policy committee as appropriate, then up to one minority report may be prepared and submitted for consideration by the Council or policy committee with the majority report.

9.3 The Council or policy committee shall consider any report of the Overview and Scrutiny Committee at the next available meeting after being submitted to the Proper Officer.

10. Consideration of Overview and Scrutiny Committee's Reports by Policy Committees

10.1 Once an Overview and Scrutiny report on any matter which is the responsibility of a policy committee has been completed, it shall be included on the agenda of the next available meeting of the relevant policy committee.

11. Rights of Overview and Scrutiny Committee Members to Documents

11.1 In addition to their rights as Councillors, members of the Overview and Scrutiny Committee have the additional right to documents and to notice of meetings as set out in the Access to Information Procedure Rules in Part V of this Constitution.

11.2 Nothing in this paragraph prevents more detailed liaison between the relevant policy committee and the Overview and Scrutiny Committee as appropriate depending on the particular matter under consideration.

12. Members and Officers Giving Account

12.1 The Overview and Scrutiny Committee may scrutinise and review decisions made or actions taken in connection with the discharge of any council functions within its remit. As well as reviewing documentation, in fulfilling the

scrutiny role, it may require any member of a policy committee, the Head of Paid Service or an Assistant Director to attend before it to explain in relation to matters within its remit –

- (a) any particular decision or series of decisions; and
- (b) the extent to which the actions taken implement Council policy

and it is the duty of those persons to attend if so required.

More junior officers may be invited to assist the Committee.

- 12.2 Where any member or officer is required to attend the Overview and Scrutiny Committee under this provision, the Chairman of the Committee will inform the Proper Officer. The Proper Officer shall inform the member or officer in writing giving at least five working days' notice of the meeting at which he/she is required to attend. The notice will state the nature of the item on which he/she is required to attend to give account and whether any papers are required to be produced for the Committee. Where the account to be given to the Committee will require the production of a report, then the member or officer concerned will be given sufficient notice to allow for presentation of that documentation.
- 12.3 Where, in exceptional circumstances, the member or officer is unable to attend on the required date, and then the Overview and Scrutiny Committee shall, in consultation with the member or officer, arrange an alternative date for attendance.

13. Attendance by Others

- 13.1 The Overview and Scrutiny Committee may invite people other than those people referred to in paragraph 12 above to address it, discuss issues of local concern and/or answer questions on issues within the remit of the committee. The committee may, for example, wish to hear from residents, stakeholders and members and officers in other parts of the public sector and shall invite such people to attend.

14. Call-In

- 14.1 Call-in should occur where members of the Overview and Scrutiny Committee have evidence which suggests that the policy committee(s) for which it is responsible did not take the decision in accordance with the principles set out in Article 12.
- 14.2 Five working days are to be allowed for the call-in of decisions. The procedure is as follows –
- (a) If four members on the Overview and Scrutiny Committee wish to call in a decision with a view to requesting that the relevant policy committee reconsiders the decision, this must be done within five

working days of publication of the decision, provided the issue in question has not been recorded as urgent.

- (b) Any request to call in a decision must be in writing, be signed by the four members and set out the resolution to be considered. The call-in notice should also set out the reason(s) why the decision should be reconsidered. The notice should be sent to the Head of Paid Service no later than 5pm on the fifth working day following publication of the decision.
 - (c) Decisions can only be called in once and must be considered at the next meeting of the Overview and Scrutiny Committee unless the agenda for that meeting has already been published. If the agenda has been published, the issue will be considered at the subsequent Overview and Scrutiny Committee meeting unless the matter is considered urgent by the Chairman of the Overview and Scrutiny Committee, taking into account any views of the Chairman of the Committee whose decision has been called in.
 - (d) The date of publication of the decision will be deemed to be the day on which the minutes were published on the Council's website.
 - (e) If having considered the decision the Overview and Scrutiny Committee may:
 - (i) refer back to the relevant policy committee for further consideration, setting out in writing its recommendations; or
 - (ii) not refer back to the relevant policy committee and the decision shall take effect on the date of the overview and scrutiny meeting.
- 14.3 Where a matter is to be referred to another committee, call-in only applies after the matter has been considered by that other committee.
- 14.4 Call-in does not apply to recommendations to Council nor to Council decisions themselves.
- 14.5 The Chairman of the committee whose decision has been called in shall be invited to the Overview and Scrutiny Committee meeting when the item is considered. The Chairman of the Overview and Scrutiny Committee (or his/her representative) shall attend the policy committee meeting when the called-in item goes back for consideration.
- 14.6 Where a policy committee does not wish to accept the recommendation(s) of the Overview and Scrutiny Committee on a called-in decision, the decision shall be referred to Council.
- 14.7 The call-in procedure set out above shall not apply where the decision being taken by the policy committee is urgent. A decision will be urgent if any delay likely to be caused by the call-in process would seriously prejudice the Council's

or the public interest. The record of the decision shall state whether, in the opinion of the decision-making committee, the decision is an urgent one and, therefore, not subject to call-in. The committee taking the decision must agree both that the decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency. The Chairman of the Overview and Scrutiny Committee shall be consulted before any matter is dealt with under this urgency procedure.

- 14.8 Urgency in this context goes further than the urgency provisions contained in the Local Government (Access to Information) Act 1985 relating to late reports. A report may well have been submitted to the relevant committee in good time but the implementation of the decision is nevertheless considered urgent.
- 14.9 The operation of the provisions relating to call-in and urgency shall be monitored annually.

15. Procedure at Overview and Scrutiny Committee Meetings

- 15.1 The Overview and Scrutiny Committee shall consider the following business –
- (a) minutes of the last meeting;
 - (b) declarations of interest;
 - (c) consideration of any matter referred to the Committee for a decision in relation to call-in of a decision;
 - (d) (responses of the policy committee(s) to reports of the Overview and Scrutiny Committee;
 - (e) the business otherwise set out in the agenda for the meeting; and
 - (f) the work programme.
- 15.2 Where the Overview and Scrutiny Committee conducts investigations (e.g. with a view to policy development), the Committee may also ask people to attend to give evidence at committee meetings which are to be conducted in accordance with the following principles:
- (a) that the investigation be conducted fairly and all members of the Committee given the opportunity to ask questions of attendees, to contribute and speak;
 - (b) that those assisting the Committee by giving evidence be treated with respect and courtesy; and
 - (c) that the investigation be conducted so as to maximise the efficiency of the investigation or analysis.
- 15.3 Following any investigation or review, the Committee shall prepare a report for submission to the appropriate policy committee and/or Council as appropriate and shall make its report and findings public.

16. Oversight Commissions

16.1 Part of the role of the Overview and Scrutiny Committee is to provide support to the two policy committees by holding commissions on specific areas as requested by those committees.

To commence a commission: -

- The Prosperous Communities Committee and/or the Corporate Policy and Resources Committee will agree the purpose, scope and terms of reference of a commission and make a formal request via the Chair of Overview and Scrutiny (by formal report) that a commission is established to investigate in detail a particular issue from a national, regional, sub-regional and local perspective.
- The proposed report and terms of reference for a commission should be agreed with the Chair of Overview and Scrutiny Committee prior to being submitted to the commissioning policy committee for agreement.'
- In undertaking such a commission, the Overview and Scrutiny Committee may hold inquiries and investigate options for future direction in policy development. They may appoint advisers and assessors to assist in this process. They may go on site visits, conduct public surveys, hold public meetings, commission research and do all other things that they reasonably consider necessary to inform their deliberations. They may ask witnesses to attend to address it on any matter under consideration and may pay to any advisers, assessors and witnesses a reasonable fee and expenses for doing so, as specified in the Constitutional operating procedures.
- If a budget is required this will need to be agreed by the commissioning Committee.
- The Overview and Scrutiny Committee will report back their findings to the Commissioning Policy Committee

Full Forward Plan for all Committees (as at 22 June 2026)

Purpose:

This report provides a summary of all items due at upcoming meetings.

Recommendation:

1. That members note the contents of this report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
COUNCIL				
29 JUNE 2026				
29 Jun 2026	Adoption of the Saxilby with Ingleby Neighbourhood Plan Review	Nev Brown, Senior Neighbourhood Planning Policy Officer	To adopt the Saxilby with Ingleby Neighbourhood Plan Review	20 May 2026
29 Jun 2026	Annual Treasury Management Report 2025/26	Caroline Capon, Corporate Finance Team Leader	To report on Annual Treasury Management activities and prudential indicators for 2025/26 in accordance with the Local Government Act 2003	20 May 2026
29 Jun 2026	LGA Corporate Peer Challenge - WLDC Progress Review 2026	Ellen King, Policy & Strategy Officer – Corporate Strategy & Business Planning	This report presents, for information, the findings of the LGA Peer Team during the Council's Corporate Peer Challenge Progress Review.	11 June 2026
29 Jun 2026	Recommendation from Thriving Council Committee - New Statutory Fees	Sue Leversedge, Head of Finance (Deputy Section 151)	To introduce new statutory fees relative to Building Safety Levy and Planning Applications (Operations) following recommendation from Thriving Council Committee.	
7 SEPTEMBER 2026				
9 NOVEMBER 2026				

18 JANUARY 2027				
18 Jan 2027	Mid-Year Treasury Management Report 2026-27	Caroline Capon, Corporate Finance Team Leader	This report provides the Mid-Year update for Treasury Management Indicators in accordance with the Local Government Act 2003	20 May 2026
18 Jan 2027	Collection Fund - Council Tax Surplus 2026-27 & Council Tax Base 2027-28	Sue Leversedge, Head of Finance (Deputy Section 151)	<p>The report sets out the declaration of the estimated surplus on the Council's Collection Fund relating to Council Tax at the end of March 2027 and how it is shared amongst the constituent precepting bodies.</p> <p>It also sets out the Council tax base calculation for 2027/28. The tax base is a key component in calculating both the budget requirement and the council tax charge</p>	
22 FEBRUARY 2027				
22 Feb 2027	Draft Treasury Management Strategy 2026/27 and Treasury Management Practices	Caroline Capon, Corporate Finance Team Leader	To seek approval for the Treasury Management Strategy, Prudential Indicators, Minimum Revenue Provision Policy, Capital Investment Strategy and Treasury Management Practices to facilitate effective financial management and planning	20 May 2026
22 Feb 2027	Medium Term Financial Plan 2027/28 to 2031/32 The Budget 2027/28 Capital Programme 2027/28 to 2030/31	Sue Leversedge, Head of Finance (Deputy Section 151)	The purpose of the Medium-Term Financial Plan (MTFP) is to set a robust overall framework for the Council's Financial Strategy and spending plans over the next 5 years in support of delivering the Corporate Plan. The report sets out the revised financial plans within the Financial Analysis for	

changes in Government Funding, the economic environment, local engagement and the priorities for the Council. The plan reflects the revisions to previous estimates and covers the period 2027/28 to 2031/32.

The Capital Investment Strategy and Capital Programme records the Council's five year investment plan.

The Treasury Management Strategy details the Council's Investment, Borrowing Strategies and Minimum Revenue Provision Policy.

2026
APRIL 2027
GOVERNANCE & AUDIT
2021 JULY 2026

21 Jul 2026	Strategic Risks	Katy Allen, Corporate Governance Officer	Outlining the new Strategic Risks and how the process will work starting 2026-27	20 May 2026
21 Jul 2026	Internal Audit Progress Report	Katy Allen, Corporate Governance Officer	Latest progress against the Internal Audit Plan	
21 Jul 2026	Internal Audit Follow up report	Katy Allen, Corporate Governance Officer	Follow up report from Internal Audit on outstanding actions	20 May 2026
21 Jul 2026	Unaudited Statement of Accounts 2025/26	Caroline Capon, Corporate Finance Team Leader	The 2025/26 Unaudited Statement of Accounts is presented for Scrutiny.	20 May 2026
21 Jul 2026	National Scheme of Delegation for planning decisions	Russell Clarkson, Head of Planning	To undertake preparations for the commencement of a national scheme of delegation for planning decisions, expected to come into force in	20 May 2026

September 2026

21 Jul 2026	Draft Annual Governance Statement	Lisa Langdon, Assistant Chief Executive - Governance (Monitoring Officer)	To present the draft AGS for comment.	20 May 2026
21 Jul 2026	Internal Audit Annual Report 2025.26	Katy Allen, Corporate Governance Officer	Annual report outlining progress during 2025/26 by Internal Auditors RSM UK Consulting.	20 May 2026
21 Jul 2026	Member Training and Development Annual Report	Jenna Comins, Civic Engagement and Member Development Officer	To review Member training and development for civic year 2025/26 and plans for civic year 2026/27. To approve the updated terms of reference for the Member Development Group To approve the revised Member Training and Development Plan	11 June 2026
29 SEPTEMBER 2026				
29 Sep 2026	Internal Audit Progress Report	Katy Allen, Corporate Governance Officer	Latest progress report on completed audits for information	11 June 2026
29 Sep 2026	Final AGS	Lisa Langdon, Assistant Chief Executive - Governance (Monitoring Officer)	To present the final Annual Governance Statement for approval	11 June 2026
24 NOVEMBER 2026				
24 Nov 2026	Annual External Audit Report 2024/2025	Caroline Capon, Corporate Finance Team Leader	To present to Members with the Annual External Audit report summarising all external work carried out pertaining to 2025/26 financial statements and other returns.	20 May 2026
24 Nov 2026	Audited Statement of Accounts 2025/26	Caroline Capon, Corporate Finance Team Leader	The 2025/26 Statement of Accounts are presented for Scrutiny and adoption.	20 May 2026

24 Nov 2026	Internal Audit Progress report	Katy Allen, Corporate Governance Officer	Latest progress report on completed audits for information	11 June 2026
19 JANUARY 2027				
19 Jan 2027	Six monthly Strategic Risk Report	Katy Allen, Corporate Governance Officer	Overview of the Strategic Risk Register	11 June 2026
13 Apr 2027	Internal Audit Progress Report	Katy Allen, Corporate Governance Officer	Progress to date on the Internal Audit Plan	
19 Jan 2027	Internal Audit progress report	Katy Allen, Corporate Governance Officer	Latest progress report on completed audits for information	11 June 2026
13 APRIL 2027				
13 Apr 2027	Accounts Closedown 2026/27 Accounting Matters	Caroline Capon, Corporate Finance Team Leader	To review and approve the accounting policies, actuary assumptions and materiality levels that will be used for the preparation of the 2026/27 accounts.	20 May 2026
13 Apr 2027	Internal Audit progress report	Katy Allen, Corporate Governance Officer	Latest progress report on completed audits for information	11 June 2026
JOINT STAFF CONSULTATIVE COMMITTEE				
8 OCTOBER 2026				
8 Oct 2026	6 Monthly Review of the Implementation of the new Two Stage Complaints Process	Natalie Kostiuk, Customer Experience Officer	A review and update on the new two stage complaints process that was implemented on the 1st April 2026	
8 Oct 2026	Equality, Diversity, Inclusion and Belonging Strategy	Katy Allen, Corporate Governance Officer	New Strategy for 2026 - 2029	
14 JANUARY 2027				
18 MARCH 2027				
LICENSING				
4 JUNE 2026				
17 SEPTEMBER 2026				

17 DECEMBER 2026

11 MARCH 2027

OVERVIEW & SCRUTINY

30 JUNE 2026

30 Jun 2026	Overview & Scrutiny Committee - Operating Methodology	Molly Spencer, Democratic & Civic Officer	To consider and approve the Operating Methodology for the Overview and Scrutiny Committee for the 2025/26 civic year, setting out the framework for how the Committee will undertake its scrutiny functions, including performance management, pre-decision scrutiny, and project work.	11 June 2026
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8 SEPTEMBER 2026

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Sept 2026	Update of the Overview & Scrutiny Handbook			
Sept 2026	Scrutiny of Thematic Business Plan Progress Updates (As minuted from the Policy Committees)			
8 Sep 2026	Markets Performance Improvement Plan Progress Report	Judit Ablonczy, Markets Development Officer, Cara Markham, Head of Leisure and Cultural Services	This report provides an update on progress against the Markets Performance Improvement Plan, outlining key actions taken, current performance, and ongoing work to improve the Markets service. Members are invited to review and scrutinise progress, supported by input from relevant Officers and stakeholders.	11 June 2026
8 Sep 2026	Closed Session: Preparation for Lincolnshire Police			

20 OCTOBER 2026

20 Oct 2026	Presentation Item: Lincolnshire Police	Molly Spencer,	Presentation by Inspector Michael	
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17 NOVEMBER 2026

17 Nov 2026 Scrutiny of Thematic Business Plan Progress Updates (As minuted from the Policy Committees)

Closed Session: Preparation for Futures 4 Me

23 FEBRUARY 2027

23 Feb 2027 Presentation Item: Futures 4 Me

Molly Spencer,
Democratic & Civic Officer

Presentation by Tracey Evans from
Lincolnshire County Council

23 Feb 2027 Scrutiny of Thematic Business Plan Progress Updates (As minuted from the Policy Committees)

APRIL 2027

Apr 2027 DRAFT Overview & Scrutiny Annual Report 2025/26 and Review of Operating Methodology

Molly Spencer,
Democratic & Civic Officer

FOR O&S:
To present the draft annual report for Members' comment and agreement prior to submission to Annual Council
FOR ANNUAL COUNCIL:
To present the Annual Report from the Chairman of the Overview and Scrutiny Committee

11 June 2026

REGULATORY

17 SEPT 2026

17 DECEMBER 2026

11 MARCH 2027

STANDARDS

23 JUNE 2026

15 DECEMBER 2026

THRIVING COUNCIL

25 JUNE 2026

25 Jun 2026	Crisis & Resilience Fund 2026-27	Angela Matthews, Benefits Manager	Proposals for the administration and distribution of the West Lindsey Crisis & Resilience Fund allocation	20 May 2026
25 Jun 2026	West Lindsey District Council Parking Strategy 2026-2031	Luke Matthews, Senior Building and Projects Officer	The purpose of this report is to present the WLDC 2026-2031 parking strategy & action plan for approval.	11 June 2026
25 Jun 2026	Budget and Treasury Monitoring - Final Outturn 2025/2026	Sarah Scully, Finance Business Support Team Leader	This report sets out the final budget outturn position for revenue and capital spend 2025/2026, and requests approval for transfer of the underspend to Earmarked Reserves.	20 May 2026
25 Jun 2026	Refurbishment of Public toilet Facilities - Caistor, Market Rasen and Gainsborough	Luke Matthews, Senior Building and Projects Officer	<p>West Lindsey District Council's public toilets in Caistor, Market Rasen and Gainsborough need major refurbishment due to ageing infrastructure, poor accessibility and rising maintenance issues. Three options were considered:</p> <p>Full Refurbishment (recommended): Extends asset life by 15–20 years, meets modern standards, reduces maintenance and energy costs, and improves user experience.</p> <p>Essential Maintenance Only: Cheaper short term but only minor improvements, with a limited 3–5 year lifespan and ongoing issues.</p> <p>Do Nothing: Leads to further deterioration, higher failure risk, non-</p>	11 June 2026

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compliance and reputational damage.

Conclusion: Full refurbishment offers the best long-term value and aligns with council strategy. Approval is sought for £190k to deliver works in 2026/27.

30 JULY 2026

30 Jul 2026	Budget and Treasury Monitoring - Quarter 1 2026/27	Sarah Scully, Finance Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2026 to 31st May 2026	20 May 2026
30 Jul 2026	Market Street Renewal Ltd - 2026/2027 Business Plan	Sally Grindrod-Smith, Director Planning, Regeneration & Communities	To present the Market Street Renewal Ltd Business Plan 2026/27.	20 May 2026
30 Jul 2026	Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter Report 2025/26	Natalie Kostiuk, Customer Experience Officer	Report on the Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter 2026 covering complaints referred to and decided by them between April 2025 and March 2026. Examining the types and outcomes of complaints referred and benchmarking with other similar local authorities.	20 May 2026
30 Jul 2026	Annual Voice of the Customer Report 2025/26	Natalie Kostiuk, Customer Experience Officer	To summarise customer feedback received during the year 2025/26, customer satisfaction levels, and analyse customer contact demand data to provide a clear view of the voice of the customer.	20 May 2026
30 Jul 2026	Thriving Council Thematic Business Plan Progress Report	Peter Davy, Director Corporate Services (Section 151 Officer)	To present the progress report for the Thriving Council Thematic Business Plan	11 June 2026
30 Jul 2026	Guildhall Boiler Replacement	Luke Matthews, Senior Building and Projects	Options report for the planned replacement of Guildhall offices current	

		Officer	gas boilers now they are approaching the end of life.	
30 Jul 2026	Food Waste Collection Closure Report	Robert Gilliot, Head of Waste and Street Cleansing	Closure report following the district-wide roll out of the domestic Food Waste Collection scheme.	
30 Jul 2026	Depot Electrification Feasibility Study	Steve Leary, Policy and Strategy Officer - Climate and Sustainable Environment	To present the findings of a feasibility study into the electrification of the Depot, for member decision	
30 Jul 2026	Budget Consultation 2026	Sue Leversedge, Head of Finance (Deputy Section 151)	To present the proposed Budget Consultation process for 2026.	
24 SEPTEMBER 2026				
12 NOVEMBER 2026				
12 Nov 2026	Thriving Council Thematic Business Plan Progress Report	Peter Davy, Director Corporate Services (Section 151 Officer)	To present the progress report for the Thriving Council Thematic Business Plan	11 June 2026
12 Nov 2026	Safeguarding Policy & Procedures 2026-2029	Grant White, Head of Localities and Community Services	To approve the Council's Safeguarding Policy & Procedures following a 3 year full review.	
12 Nov 2026	Budget and Treasury Monitoring - Quarter 2 2026/2027 (1st April 2026 to 30th September 2026)	Sarah Scully, Finance Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2026 to 30th September 2026	
12 Nov 2026	Review of Usable Reserves	Sue Leversedge, Head of Finance (Deputy Section 151)	To review the Council's usable reserves as part of the MTFs process.	
12 Nov 2026	Proposed Fees and Charges 2027/2028	Sarah Scully, Finance Business Support Team Leader	Proposed Fees and Charges to take effect from 1 April 2027	
10 DECEMBER 2026				
10 Dec 2026	Equality, Diversity, Inclusion and Belonging	Katy Allen, Corporate	New Strategy for 2026 -2029	11 June 2026

	Strategy	Governance Officer	
11 FEBRUARY 2027			
11 Feb 2027	Thriving Council Thematic Business Plan Progress Report	Peter Davy, Director Corporate Services (Section 151 Officer)	To present the progress report for the Thriving Council Thematic Business Plan 11 June 2026
11 Feb 2027	Thriving Council Committee Draft Budget 2027/2028 and estimates to 2031/2032.	Sarah Scully, Finance Business Support Team Leader	The report sets out details of the Committee's draft revenue budget for the period of 2027/2028 and estimates to 2031/2032.
11 Feb 2027	Budget and Treasury Monitoring - Quarter 3 2026/2027 (1st April 2026 to 31st December 2026)	Sarah Scully, Finance Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2026 to 31st December 2026.
11 Feb 2027	Medium Term Financial Plan 2027/28 to 2031/32 The Budget 2027/28 Capital Programme 2027/28 to 2031/32	Sue Leversedge, Head of Finance (Deputy Section 151)	<p>The purpose of the Medium-Term Financial Plan (MTFP) is to set a robust overall framework for the Council's Financial Strategy and spending plans over the next 5 years in support of delivering the Corporate Plan. The report sets out the revised financial plans within the Financial Analysis for changes in Government Funding, the economic environment, local engagement and the priorities for the Council. The plan reflects the revisions to previous estimates and covers the period 2027/28 to 2031/32.</p> <p>The Capital Investment Strategy and Capital Programme records the Council's five year investment plan.</p> <p>The Treasury Management Strategy details the Council's Investment,</p>

Borrowing Strategies and Minimum Revenue Provision Policy.

22 APRIL 2027

22 Apr 2027	Thriving Council Thematic Business Plan Progress Report	Peter Davy, Director Corporate Services (Section 151 Officer)	To present the progress report for the Thriving Council Thematic Business Plan	11 June 2026
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THRIVING PLACES

14 JULY 2026

14 Jul 2026	CCTV Annual Report	Grant White, Head of Localities and Community Services	CCTV Annual Report	11 June 2026
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14 Jul 2026	Thriving Places Thematic Business Plan Progress Report	Sally Grindrod-Smith, Director Planning, Regeneration & Communities	To present the progress report for the Thriving Places Thematic Business Plan	11 June 2026
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14 Jul 2026	Renewable Energy Community Benefit Policy	Claire Hill, Economic Growth Officer, Steve Leary, Policy and Strategy Officer - Climate and Sustainable Environment	To review and adopt a renewable energy community benefit policy	11 June 2026
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14 Jul 2026	Pride in Place update	Wendy Osgodby, Economic Growth Team Leader	Pride in Place update and next steps	11 June 2026
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3 NOVEMBER 2026

3 Nov 2026	Pride in Place Investment Plan	Wendy Osgodby, Economic Growth Team Leader	Pride in Place Investment Plan review ahead of submission	11 June 2026
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3 Nov 2026	Thriving Places Thematic Business Plan Progress Report	Sally Grindrod-Smith, Director Planning, Regeneration & Communities	To present the progress report for the Thriving Places Thematic Business Plan	11 June 2026
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3 Nov 2026	Proposed Fees and Charges 2027/2028	Sarah Scully, Finance Business Support Team Leader	Proposed Fees and Charges to take effect from 1 April 2027.	
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26 JANUARY 2027

26 Jan 2027	Central Lincolnshire Local Plan Issues and Options Consultation Response	Rachael Hughes, Assistant Chief Executive - Policy, Strategy and Performance	Committee review of WLDC Local Plan Issues and Options Consultation Response	11 June 2026
26 Jan 2027	Review of NSIP scheme of delegations	Russell Clarkson, Head of Planning	To provide an update on NSIP activity and review NSIP scheme of delegations	11 June 2026
26 Jan 2027	Thriving Places Thematic Business Plan Progress Report	Sally Grindrod-Smith, Director Planning, Regeneration & Communities	To present the progress report for the Thriving Places Thematic Business Plan	11 June 2026
26 Jan 2027	Thriving Places Committee Draft Budget 2027/2028 and estimates to 2031/2032.	Sarah Scully, Finance Business Support Team Leader	The report sets out details of the Committee's draft revenue budget for the period of 2027/2028 and estimates to 2031/2032	

20 APRIL 2027

20 Apr 2027	Housing Strategy Review	Sarah Elvin, Head of Housing, Health and Wellbeing	Update of the Housing Strategy and Action Plan	11 June 2026
20 Apr 2027	Visitor Economy Strategy Refresh	Wendy Osgodby, Economic Growth Team Leader, Faye Pudney, Visitor Economy Officer	Refresh of the Visitor Economy Strategy and Action Plan	11 June 2026
20 Apr 2027	STEP Investment Plan	James Makinson-Sanders, Head of Economic Growth and Regeneration	To review the STEP Investment Plan	11 June 2026
20 Apr 2027	Thriving Places Thematic Business Plan	Sally Grindrod-Smith,	To present the progress report for the	11 June 2026

THRIVING PEOPLE**16 JULY 2026**

16 Jul 2026	Squaddie Box	Sarah Elvin, Head of Housing, Health and Wellbeing	Paper setting out options for West Lindsey to have a post box available to residents who have no fixed abode	20 May 2026
16 Jul 2026	Employment and Skills Strategy and Action Plan	Amanda Bouttell, Senior Project and Growth Officer	To review and approve the updated Employment and Skills Strategy and Action Plan	11 June 2026
16 Jul 2026	Domestic Abuse Resident Policy	Sarah Elvin, Head of Housing, Health and Wellbeing	To consider the Domestic Abuse Resident Policy	11 June 2026
16 Jul 2026	Community Grant Funding Programme	Grant White, Head of Localities and Community Services	To approve the Community Grant Funding Programme	11 June 2026
16 Jul 2026	Health Facilities Feasibility Report	Matthew Snee, Project Officer	Update on works to assess feasibility for new / extended health facilities	11 June 2026
16 Jul 2026	Thriving People Thematic Business Plan Progress Report	Rachael Hughes, Assistant Chief Executive - Policy, Strategy and Performance	To present the progress report for the Thriving People Thematic Business Plan	

5 NOVEMBER 2026

5 Nov 2026	Homelessness Action Plan	Sarah Elvin, Head of Housing, Health and Wellbeing	To review and adopt the Homelessness Action plan	11 June 2026
5 Nov 2026	Review of Voluntary Sector Funding Contributions	Grant White, Head of Localities and Community Services	Review of Voluntary Sector Funding Contributions	11 June 2026
5 Nov 2026	Proposed Fees and Charges 2027/2028	Sarah Scully, Finance	Proposed Fees and Charges to take	

Business Support Team
Leader effect from 1 April 2027

28 JANUARY 2027

28 Jan 2027	Communities At Risk Strategy and Action Plan	Shayleen Towns, Senior Community Action Officer, Grant White, Head of Localities and Community Services	Update and refresh the Communities At Risk Strategy and Action Plan	11 June 2026
28 Jan 2027	Supported Housing Strategy	Sarah Elvin, Head of Housing, Health and Wellbeing	Adopt Supported Housing Strategy	11 June 2026
28 Jan 2027	Thriving People Thematic Business Plan Progress Report		To present the progress report for the Thriving People Thematic Business Plan	11 June 2026
28 Jan 2027	Thriving People Committee Draft Budget 2027/2028 and estimates to 2031/2032	Sarah Scully, Finance Business Support Team Leader	The report sets out details of the Committee's draft revenue budget for the period of 2027/2028 and estimates to 2031/2032.	

15 APRIL 2027

15 April 2027	Thriving People Thematic Business Plan Progress Report		To present the progress report for the Thriving People Thematic Business Plan	11 June 2026
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Overview and Scrutiny Work Plan

NB: Please note this is an indicative work plan, pending confirmation of attending presenters.

Dates of Meetings:

30 June 2026

Overview & Scrutiny Committee - Operating Methodology

08 September 2026

Updating the Overview & Scrutiny Handbook

Scrutiny of Thematic Business Plan Progress Updates (*As minuted from the Policy Committees*)

Markets Performance Improvement Plan Progress Report

Closed Session: Prep for Lincolnshire Police

20 October 2026

Presentation Item: Lincolnshire Police – Inspector Head

17 November 2026

Scrutiny of Thematic Business Plan Progress Updates (*As minuted from the Policy Committees*)

Closed Session: Prep for Futures 4 Me

23 February 2026

Scrutiny of Thematic Business Plan Progress Updates (*As minuted from the Policy Committees*)

Presentation Item: Futures 4 Me – Tracey Evans

6 April 2026

Review of the Draft Annual Report & Operating Methodology

Pending Items

None